**2021 Winter Session**

1. Schedule

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| Content | Deadlines | Comments |
| Course Registration  (Add/Drop Period) | 10:00 Nov 19~ 17:00 Nov 24 |  |
| Tuition Payment | 9:00 Nov 25~ 23:00 Nov 29 | Wire transfer to each student’s virtual account |
| Course Cancellation and Tuition Refund Announcement | Dec 3 |  |
| Course Registration  after *Course Cancellation\** | 9:00 ~ 16:30 Dec 9 | \**Course Registration period for students whose course(s) is cancelled.* |
| Tuition Payment  after *Course Cancellation* | 9:00 ~ 23:00 Dec 10 | *Tuition payment deadline for students whose course(s) has been cancelled.* |
| Winter Session Period | Dec 22 ~ Jan 18(4weeks) | Classes are held 4 days a week. (Mon., Tue., Wed. and Thurs.) |
| Course Withdrawal | 10:00 Dec 17~ 23:00 Jan 4 | Application for withdrawal should be done at KUPID. See below on further details on withdrawal |

1. Course Registration
2. Please log-in to see course list for winter session at <https://sugang.korea.ac.kr> -> Course Information. Course Information will be available from on Nov 12.
3. Eligibility : KU undergraduate students, KU students who are on leave of absence and students from domestic credit exchange programs
4. Course Registration: Log-in at <https://sugang.korea.ac.kr>

KU students: Use student ID no. and Password to log-in

Domestic Exchange Student: Temporary KU ID and Password (last 7 digits of your Resident Registration no.) to log-in

1. Guidelines for Course(s) and credit transfer

Student can take maximum of 6 credits during the summer/winter session under the

Academic operations regulation Chapter49 section1.

1. Grade(s) show under summer/winter session which counts towards overall GPA in the academic transcript.
2. Students on leave of absence are NOT permitted to graduate even if she/he meets the graduation requirement upon the completion of summer/winter session.
3. As for course(s) that require prerequisites, student must have completed required course prerequisites and have a grade before registering for an advanced course.

8) NOTE

\*Summer/Winter session is offered to students who wish to obtain extra credits outside of regular semester.

\*Students are NOT allowed to withdraw for personal reasons after the deadline given its short length of the program. Course Registration (ADD/DROP) is strictly limited to the deadline specified in the table.

\*Failure to meet the payment deadline results in the removal of student’s course information. Please be advised that students must follow specified deadlines for summer/winter session schedule.

\*Since Spring of 2016, students from Sejong Campus are NOT permitted to repeat a course more than once.

1. Tuition Payment : Wire transfer at HANA bank through individual ‘virtual account’.
2. Announcement of Course Cancellation

Cancellation of courses are notified at KU Portal on Dec 3.

1. Tuition Plan : 1 credit : 107,900KRW 2 credits : 215,800KRW 3credits : 323,700KRW
2. Course Withdrawal

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| --- | --- |
| Period | Refund |
| 10:00 Dec 17 – 23:00 Dec 21  (Withdrawal before the session commencement) | 100% |
| 10:00 Dec 22– 23:00 Dec 28 | 2/3 of Tuition Paid |
| 10:00 Dec 29 – 23:00 Jan 4 | 1/2 of Tuition Paid |

Student(s) who wish to withdraw after the tuition payment deadline may receive a refund. Details of refund are as follows;

\*Students MUST apply for a withdrawal of course/tuition at PORTAL.

\*Refund process takes minimum of 2 weeks which will be wired to an account registered in student records

1. Class Schedule (50min. lecture and 10min. break)

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| Period | Time | Period | Time |
| 1 | 9:00 - 9:50 | 5 | 13:00 - 13:50 |
| 2 | 10:00 - 10:50 | 6 | 14:00 - 14:50 |
| 3 | 11:00 - 11:50 | 7 | 15:00 - 15:50 |
| 4 | 12:00 - 12:50 | 8 | 16:00 - 16:50 |